



THE NEW COLLEGE (Autonomous)
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Sponsored by the Muslim Educational Association of southern India (MEASI)
Accredited by NAAC with 'A' Grade (3rd cycle)

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| Date: 22.08.2019 | Time: 3.30 pm | Venue: IQAC |
| Agenda: NAAC Criteria Team Heads Meeting | | |

Prof. S. A. Sheik Mohamed, Head, IQAC recited a few verses from the Holy Quran

The Head in his welcome explained the work that has been going on in the college in view of the ensuing NACC visit. Awareness to be created by conducting Workshops, Seminars and special Lectures on various aspects of NAAC preparation. The Criteria Heads were asked to give an assessment of where they stand as of now.

Dr. Asrar, Head, Criterion 1 said that from his assessment as of now in criteria 1, only 60 points can be obtained but with a few improvements it can be increased.

Dr. Abdul Wahab, Head, Criterion 2 said that as of now 150 points can be obtained and Criterion 3 Head Dr. Abdul Rahim said that in his criterion 110 points can be obtained.

Mr. Ashafaque wants the Heads to improve the scores. The Principal replied that the scores can be improved at least 25 % at the end of this academic year.

Dr. Wahab expressed that Data is not available for many matrices in his criteria and awareness also to be created among the staff members to provide the data required.

The Head, IQAC opined that by February 2020 there will be a remarkable change in the points.

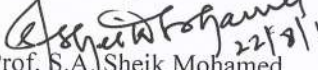
Mr. Ashafaque agreed to it and encouraged the people to believe in themselves and to work towards achieving the target. It is our duty to achieve the target however the situation may be. He wanted the Principal to support the Teams reach their targets.

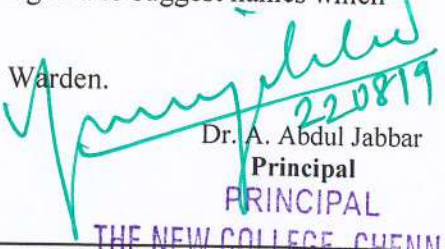
Dr. Wahab explained the practical difficulties like asking the Team Members to stay back after College hours, Departments are delaying in Data submission and Policy documents are to be made by the Governing Team.

Mr. Ashafaque wanted the Principal to send a clear message to all the staff members to meet deadlines, which the Principal and Dr. Basheer Ahamed, Vice-Principal, (Academy). Further it was suggested that the Principal should talk to the people who are not cooperating or delaying in data submission or any other information to the IQAC. The Principal also suggested to have a small Team to collect and analyse data. The Head, IQAC wanted the cooperation of more staff members as it is not the work of small team.

The Teams presented the formats for the data collection which was appreciated by Mr. Asfaque and who in turn asked the Team Heads to spell out their needs which can be addressed. It was also suggested to have a team of their liking with whom they would be able to work. The members agreed to suggest names which the Principal agreed.

The meeting ended with a vote of Thanks by Dr. V. Kamal Nasir, Deputy Warden.


Prof. S.A. Sheik Mohamed
Head, IQAC


22/8/19
Dr. A. Abdul Jabbar
Principal

S.A. SHEIK MOHAMED, M.A., M.Phil.,

ASSOCIATE PROFESSOR OF ENGLISH

& HEAD, IQAC & ATTENDANCE CELL

THE NEW COLLEGE

CHENNAI-600 014.

"Association Gardens", Old No. 87, New No. 147, Peters Road, Royapettah, Chennai - 600 014. Tamil Nadu, India.

☎: 044-2835 1269, 2835 0297 / Fax: 044-2835 2883 ✉: iqac@thenewcollege.edu.in

THE NEW COLLEGE, CHENNAI-14



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| Date: 18.12.2019 | Time: 3.30 pm | Venue: IQAC |
| Agenda: Criteria 3 and Placement Cell Meeting | | |

Dr. Ibrahim Naveed recited a few verses from the Holy Quran and in his presentation said that Criteria 3's format has been circulated to individuals and departments to present their research activities and they are yet to receive it from them. Further he said that IPR cell has to be established and also Workshops and Seminars on IPR need to be conducted. He also mentioned that there is no incubation centre in the College and it has to be established. Mr. Ashfaque wanted to know if Incubation centre and Entrepreneurship can come under Placement Office which the members did not agree. It was decided to have separate incubation centre and a policy has to be evolved to govern it. Dr. Naveed mentioned that in their department syllabus they have included IPR as a paper. So, to the proposed IPR Cell Dr. Naveed was asked to take all initiatives.

Mr. Ashfaque wanted the Corporate Secretarship Department to work on the Incubation Cell and if wanted can consult Mr. Farhat of Measi Institute of Management.

Dr. Naveed wanted the Research Policy to be framed and finalized by the Governing Team and also a Policy on Consultancy to be developed. He also opined that a central instrumentation centre to be established to install all the expensive equipment at one place which can be used as a consultancy service also.

Mr. Ashfaque wanted to know how many people are doing consultancy and also he wanted more number of people to involve in research activities. Placements also need to be improved the departments are asked to take initiatives in improving placements. Regarding Plagiarism software, he wanted to get a quote for this the VP administration replied that companies are willing to do online plagiarism check and even Indian companies are also in the field. He would inquire and let know. He further added that students should be given the options to choose either internship or a MOOC course and Internship should be made mandatory for all the students.

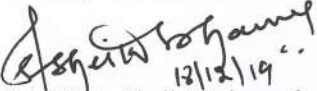
The Controller of the Examinations explained that the internship can be made mandatory only in the new syllabus.

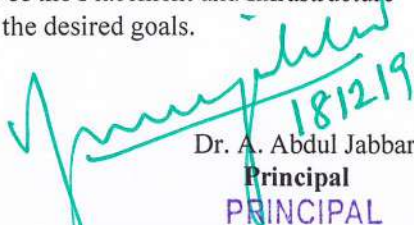
The Placement Officer Dr. Anvar Sadath informed the house that Reliance Jio conducted Internship Drive in the College and 49 students got selected. Internships will develop linkages with Industries and further he supported the idea of the VP, Administration.

Mr. Ashfaque wanted the Internship Policy to be formulated by the Principal and Officials in consultation with the Placement Officer. Further, he wanted the Placement Officer to explain the Drop in Placements. Dr. Anvar Sadath the Placement Officer replied that 34% of the students got placed and nearly 25% of the students pursued higher studies. Further, he stated that the entire student strength will not be taking the examinations due to various reasons and students with arrears are not eligible for attending Placement Interviews and among the students who attend two skills namely communications and computer skills are very important. Many of our students who appeared for these interviews failed in these two skills.

Mr. Ashfaque emphasized that efforts should be made to improve the above mentioned two skills. Presently only few jobs are available and the salaries are not very high. Keeping this in mind we have to train our students. In the next few months our top priority will be Infrastructure Development and Placement improvement.

The Head of IQAC summarized the deliberations and highlighted the importance of the Placement and Infrastructure Development to an Institution and also the Committee's Commitment to achieve the desired goals.


18/12/19
Prof. S.A. Sheik Mohamed
Head, IQAC


18/12/19
Dr. A. Abdul Jabbar
Principal
PRINCIPAL



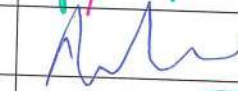

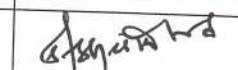


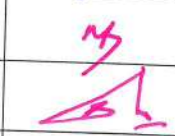
The New College (Autonomous) ,Chennai-600014

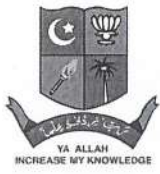
Internal quality Assurance Cell

Date:18-12-2019

Time:3:45 PM

Venue: IQAC Room

| Sl. No. | Name | Department | Designation | signature |
|---------|---------------------------|-------------|-----------------------------|---|
| 1. | Dr. Abdul Jabbar | | Principal |  |
| 2. | Prof. Zahiruddin Sherieff | | Vice -Principal (Admin.) |  |
| 3. | Dr. Basheer Ahamed | | Vice -Principal (Academics) |  |
| 4. | Mr. A.R. Abdul Lathif | | CoE |  |
| 5. | S.A. Sheik Mohamed | English | Head IQAC |  |
| 6. | Dr. Kamal Nasir | Mathematics | Dy. Warden |  |
| 7. | Dr. Ibrahim Naveed | Zoology | Head T3 | |
| 8. | Dr. Anver Sadhath V.P | English | Placement Officer |  |
| 9. | Mr. Ashfaque Ahmed | | Management | |
| 10. | Mr. Shabrez Shoukath | | Management |  |
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Date: 20.12.2019

Time: 10.45 pm

Venue: IQAC

Agenda: NAAC Working committee Meeting on Website Updating

Prof. Akbar Basha recited a few verses from the Holy Quran.

The IQAC Head welcomed the gathering and informed the updating process that is going on in the new website.

Dr. Kamal Nasir, Deputy Warden who is in charge for the website updating explained the unique features in the website. Here after the website will be more dynamic than static. Our web team will be able to upload the events that take place in the campus immediately. All the departments have exclusive page and they can upload all their e-materials and e-contents in that page. In addition, in the contents drop box there is a provision to upload the retired faculty details. In the department page there is provision for posting your events and also there is a video wall where your video materials can be uploaded. Separate has been created for all part IV activities like NSS, NCC, YRC, Sports etc. To collect structured feedback from the stake-holders, provision will be added in the website. He requested the representatives of various departments to send photos, department related documents, e-materials to the Principal which will be uploaded in the website by the web team.

Mr. Ansar objected to the listing of other MEASI Institutions in the New College website. The Principal clarified Mr. Ansar that the other institutions gain name because they are listed in the New College Website which will give an edge for those institutions in their admission and other matters. Mr. Ansar further expressed that the college timeline is not up to date and not authenticated. The IQAC Head replied that the timeline is there in the website for the last five plus years. It was done by Dr. Abdul Kader of Historical Studies Department for a project. So, it should be authentic. It is not updated but now Dr. Abdul Kader will be asked to update it.

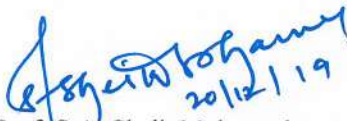
Dr. Kamal Nasir gave the new website address: www.the.newcollege.edu.in/index1.php and asked all the members to visit the website and go through all the relevant pages and provide feedback for improvement.

Dr. Majaheer, Assistant Professor of Physics wanted the daily events of the college to be posted on the website and the students should be created the habit of visiting the website for the daily events. Moreover, even photos should be sent to the Principal's after the event, so that it can be uploaded on a daily basis.

Dr. Hyder Ali, Assistant Controller of Examinations wanted a page for COE's office which Dr. Kamal Nasir replied that it is already there. Even the previous years' question papers are uploaded for the sake of the students.

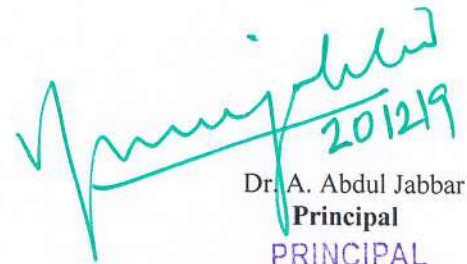
Dr. Kamal Nasir asked Mr. Mahaboob Basha, director of Physical Education to provide details about the tournament won and the individual sports persons' excellence to the web team.

The meeting ended with a vote of thanks by Dr. Basheer Ahamed, Vice –Principal.


20/12/19

Prof. S.A. Sheik Mohamed
Head, IQAC

S.A. SHEIK MOHAMED, M.A., M.Phil.,
ASSOCIATE PROFESSOR OF ENGLISH
& HEAD, IQAC & ATTENDANCE CELL
THE NEW COLLEGE
CHENNAI-600 014.


20/12/19

Dr. A. Abdul Jabbar
Principal
PRINCIPAL
THE NEW COLLEGE, CHENNAI-14

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The New College (Autonomous), Chennai-600014

Internal quality Assurance Cell

Date:20-12-2019

Time:10:45 AM

Venue: IQAC Room

| Sl. No. | Name | Department | Designation | Signature |
|---------|-------------------------------|------------------|----------------------------------|---|
| 1. | Dr. Abdul Jabbar | | Principal |  |
| 2. | Prof. Zahiruddin Sheriff | | Vice -Principal (Administration) |  |
| 3. | Dr. Basheer Ahamed | | Vice -Principal (Academics) |  |
| 4. | Prof. S.A. Sheik Mohamed | English | Head IQAC |  |
| 5. | Dr. Kamal Nasir | Mathematics | Dy. Warden |  |
| 6. | Dr. G. Shaik Abdul Wahab | English | Associate Professor |  |
| 7. | Dr. A. Hyder Ali | Zoology | ACOE |  |
| 8. | Dr. M. Abdul Jamal | Economics | Assistant Professor |  |
| 9. | Dr. S. Thothadri | Commerce | Assistant Professor |  |
| 10. | Dr. J. Sulaiman | Commerce | Assistant Professor |  |
| 11. | Dr. A. Syed Mohammed Mujaheer | Physics | Assistant Professor |  |
| 12. | Mr. M. Ansar | Corporate | Assistant Professor |  |
| 13. | Dr. Mohamed Saquib Naveed | Zoology | Assistant Professor |  |
| 14. | Mr. M. Md. Khaleelur Rahman | English | Assistant Professor |  |
| 15. | Mr.R. Sivakumar | BBA | Assistant Professor |  |
| 16. | Mr.Syed Shakir Razvi | Corporate | Assistant Professor | |
| 17. | Dr. U. Muhammed Rafi | Chemistry | Assistant Professor | |
| 18. | Mr. S.M. Mohamed Lukman | | Librarian | |
| 19. | Mr. S.K. Akbar Basha | Computer Science | Assistant Professor | |
| 20. | Mr.A. Akbar Ali | Tamil | Assistant Professor | |
| 21. | Mr. Mahaboob Basha | | Physical Director | |
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| Date: 03.01.2020 | Time: 2.30 pm onwards | Venue: IQAC |
| Agenda: BOS and Infrastructure Management | | |

Dr. A.R. Abdul Lathif recited a few verses from Holy Quran.

The Principal while welcoming the gathering informed the house about the aim of the meeting. He suggested that all departments should start a Board of Studies Meetings between 27th January 2020 and 30th January 2020. He asked CDC to inform the departments to go for thorough revision and to follow the norms prescribed by the UGC. He also wanted the departments to make internship mandatory and also provide scope for Industrial and Field Visits in the new Syllabus. He explained that the job of the CDC is to get the soft copy of the revised syllabus from the departments and send the same to the Controller office for photocopying. The COE office should make 5 sets of the submitted syllabus and send the same to the CDC. In turn the CDC should send the revised syllabus copies to the subject experts for their feedback and comments which they should send it on or before 14th January 2020. The COE's Office mail id coe.nc14@gmail.com was shared to the CDC Head to be given to all the departments.

The CDC Head, Dr. Asrar asked the IQAC to help which the Head of IQAC agreed and the Head informed the house that he will send the copies of the syllabus to the subject experts.

Vice-Principal, Dr. Basheer Ahamed who is also the Head of the department of English informed that in English Department the work is already on and usually they do a thorough revision keeping in mind the needs of the job market.

Prof. Zahrudin Sheriff, Vice-Principal, Administration endorsed the views of the Principal and the Vice-Principal and assured that the departments will do a good job in the preparation of the new syllabus.

In the Infrastructure side it was suggested to renovate Buhari Hall into a smart Hall and can be used as a teaching resource and also for mini meetings.

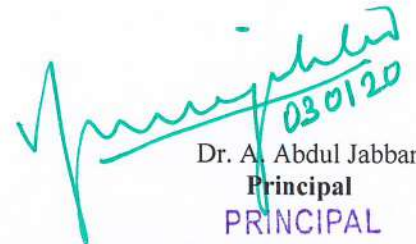
Prof. Zahrudin Sheriff informed the house that in order to provide Physics department with a bigger lab for research a few changes are being made. Some labs are to be shifted to effect the change. English Lab to be shifted to room No145 and Urdu department to the COE building second floor. The original decision to shift the web administrative room to the Arabic stopped as it involved a lot of money and inconvenience to the existing setup. He further informed the house that steps are being taken to modernize the Physic lab like the Chemistry Lab and fans will be provided to the labs where the facilities were not there. He said that the encroachment in the Physics department corridor will be removed and more moving space will be created for the students and staff. As part of the shifting the PED office will be shifted from the present COE building to the canteen space as the management is planning for a bigger canteen for the students and staff in the Auditorium Dining Hall.

The Meeting ended with the vote of thanks by the Head, IQAC.


31/1/2020

Prof. S.A. Sheik Mohamed
Head, IQAC

S.A. SHEIK MOHAMED, M.A., M.Phil.,
ASSOCIATE PROFESSOR OF ENGLISH
& HEAD, IQAC & ATTENDANCE CELL
THE NEW COLLEGE
CHENNAI 600 014

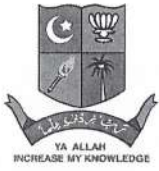

03/01/20

Dr. A. Abdul Jabbar
Principal
PRINCIPAL

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| Date: 04.01.2020 | Time: 2.45 pm | Venue: IQAC |
| Agenda: Placement Issues | | |

Prof. S. A. Shaik Mohamed, The Head, IQAC recited a few verses from Quran.

Mr. Ashfaque, the Executive Member of the College wanted to know the status of students Placement in general and for the previous year in particular.

Dr. Anvar Sadath, the Placement Officer presented the data of 100 plus students, who were placed through campus interviews and further stated that this number got improved on the convocation day when many students disclosed their placement details in the Feedback Forms. He also presented a statistics of 25% of the students got placed 15 to 20 % went for higher education, 50% unemployed and for the remaining 5% data is not available. Further, he clarified that out of 1600 students admitted every nearly 20% of the students drop out due to various reasons. The remaining students, nearly 10% of the students were not permitted to write the examinations due to lack of attendance. If we leave these two categories out of the total number of students and calculate the placement and the higher education percentage will be better.

Mr. Ashfaque expressed his concern about the 50% of the students who were unemployed and asked the placement officer to list out the reasons for it.

Dr. Anvar replied that students lack general intelligence and communication skills in the first place. They also lack computer skills and soft skills to crack the placement interviews. Generally there is a lack of awareness and motivation among out students regarding placements and the fourth most important factor is the fear of failure. Student register in large numbers for campus drives but a very small number only come for the actual placement interviews. Many students could not attend placement interviews because of two other reasons mainly no arrears throughout their college studies and 60% marks in plus two. One more important factor is that students who go for part-time jobs are not interested in the college placement drives.

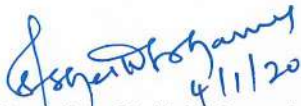
The members felt that the situation is alarming and steps to be taken to improve the placements in the college.

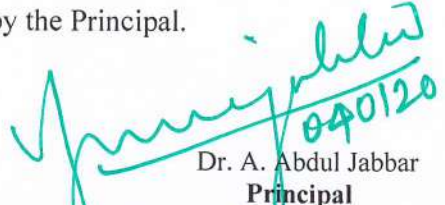
It was suggested to have mandatory internship for all the students to have industrial exposure. The mismatch in the curriculum Industrial needs to be addressed. To motivate the students more numbers of training programmes in communication skills and Computer skills need to be arranged. All these issues need to be addressed within a short period of time.

So, it was decided to take immediate steps to address these issues so that it will help the institution in the long term.

The Placement Officer suggested that the Staff mentors should play bigger role in the success of the mentees and they have to find out from them their interest and develop it accordingly. Since it is a continuous process the mentors were appointed for the first year students should continue with the batch throughout their three years of study.

The Principal agreed to this and the meeting ended with a vote of thanks by the Principal.


4/1/20
Prof. S.A. Sheik Mohamed
Head, IQAC


04/01/20
Dr. A. Abdul Jabbar
Principal

S.A. SHEIK MOHAMED, M.A., M.Phil.

PRINCIPAL

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CHENNAI-600 014.

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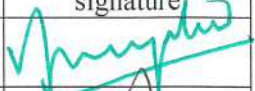
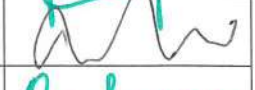
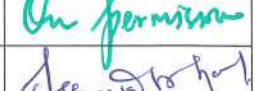
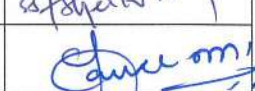

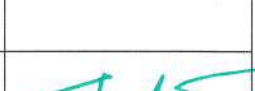
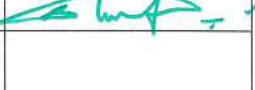
The New College (Autonomous) ,Chennai-600014

Internal quality Assurance Cell

Date:04-01-2020

Time:2:45 PM

Venue: IQAC Room

| Sl. No. | Name | Department | Designation | signature |
|---------|-----------------------|-------------|-----------------------------|--|
| 1. | Dr. Abdul Jabbar | | Principal |  |
| 2. | Dr. Basheer Ahamed | | Vice -Principal (Academics) |  |
| 3. | Mr. A.R. Abdul Lathif | | CoE |  |
| 4. | S.A. Sheik Mohamed | English | Head IQAC |  |
| 5. | Dr. Kamal Nasir | Mathematics | Dy. Warden |  |
| 6. | Dr. Anver Sadhath V.P | English | Placement Officer |  |
| 7. | Mr. Ashfaque Ahmed | | Management | |
| 8. | Mr. Shabrez Shoukath | | Management |  |
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| Date: 22.01.2020 | Time: 5.15 pm | Venue: IQAC |
| Agenda: Placement and Infrastructure | | |

Prof. A. R. Abdul Lathif, the COE recited a few verses for the Holy Quran.

The Principal welcomed the gathering and gave the aim of the meeting.

Mr. Ashfaque asked for the list of infrastructure requirement which the Principal handed over to him. He suggested that the furniture repair work in the computer science class room should be given top priority as it involves students. Prof. Zahiruddin Sheriff, Vice-Principal replied that all the furniture need not to be replace many can be repaired by replacing the top we can put furniture in the classrooms.

Mr. Ashfaque welcomed the idea but he wanted this to be presented in a table like how many sets of new furniture require and how many can be repaired. Arrange an inspection to identify these two point and give a letter to the Management to start the repairing work.

On enquiry Prof. Zahiruddin Sheriff replied that the web administration and the Arabic language Lab to remain in the same place. Only English lab is moving to room No.144. He also said that as part of upgradation we need to take a statistics on how many fans are required and the type of flooring required to be discussed with the department.

Mr. Ashfaque wanted Prof. Zahir to take the lead and to get ready for the commencement of the work.

In the Placement, the Vice-Principal Academics should support the Placement Officer to improve the number of students placed by creating awareness and motivation. The Placement Officer wanted to have a Co-ordinator for each class and students to act as ambassadors. Further he said that placement drives are in queue and venues are not available. Mr. Ashfaque wanted VP academics to look in to the matter and help. Prof. Zahir felt that the renovation work of Buhari can be deferred as HAAS Auditorium renovation is on the way.

Dr. Anvar wanted Policy decision on commercial placement after debate it was agreed to allow commercial placement. To assist the placement officer it was decided to appoint a coordinator from Shift II and Prof. Iqbal, Assistant Professor of Commerce may be appointed. The Placement Officer wanted the 2020 - 2021 Batch to be a model Batch for all our experiments. And we need to have clear data base with current e-mail ids and mobile numbers so that they can be contacted whenever there is a placement available.

Dr. Kamal Nasir suggested that a google form can be sent to collect this data which can be used for future purposes. Dr. Anvar Sadhath also wanted to know the interests of the students as and when they join and also every year. Because, many students they register but they do not attend the placement drives. They are confused and they are not sure of their career goals. They need motivation and also experts' guidance. Many students prefer part-time jobs but such students are irregular and they get detained in the examinations. So in the process they become ineligible to face the campus interviews.

The Controller of Examinations suggested appointing an outside agency to assess the students' skills and also tailor made assessment in the internet which can be given to the students to improve their aptitude and reasoning skills. Further it was decided to have internship for all the students at various levels.

Suitable placement in core subjects should be made available for life sciences students.

The meeting ended with a vote of thanks by the Head, IQAC.

"Association Gardens", Old No. 87, New No. 147, Peters Road, Royapettah, Chennai - 600 014. Tamil Nadu, India.

☎: 044-2835 1269, 2835 0297 / Fax: 044-2835 2883 ✉: iqac@thenewcollege.edu.in

S. A. Sheik Mohamed
22/01/2020

S.A. SHEIK MOHAMED, M.A., M.Phil.,
ASSOCIATE PROFESSOR OF ENGLISH
& HEAD, IQAC & ATTENDANCE CELL
THE NEW COLLEGE
CHENNAI-600 014.

S. A. Sheik Mohamed
22/01/20
PRINCIPAL
THE NEW COLLEGE, CHENNAI-14


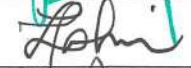


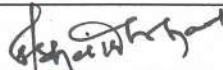
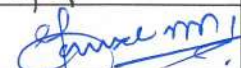
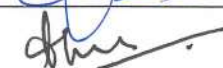
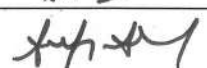
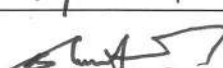
The New College (Autonomous), Chennai-600014

Internal quality Assurance Cell

Date:22-01-2020

Time:05:00 PM

Venue: IQAC Room

| | Name | Department | Designation | signature |
|-----|--------------------------|-------------|--------------------------------|--|
| 1. | Dr. Abdul Jabbar | | Principal |  |
| 2. | Prof. Zahiruddin Sherief | | Vice -Principal (Admin) |  |
| 3. | Dr. Basheer Ahamed | | Vice -Principal (Academics) |  |
| 4. | Mr. A.R. Abdul Lathif | | CoE |  |
| 5. | S.A. Sheik Mohamed | English | Head IQAC |  |
| 6. | Dr. Kamal Nasir | Mathematics | Dy. Warden |  |
| 7. | Dr. Anver Sadhath V.P | English | Placement Officer |  |
| 8. | Mr. Ashfaque Ahmed | | Management |  |
| 9. | Mr. Shabrez Shoukath | | Management |  |
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THE NEW COLLEGE (Autonomous)
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Sponsored by the Muslim Educational Association of southern India (MEASI)
Accredited by NAAC with 'A' Grade (3rd cycle)

| | | |
|--|----------------------|--------------------|
| Date: 29.01.2020 | Time: 3.00 pm | Venue: IQAC |
| Agenda: DST-FIST and DBT-STAR College Status | | |

Prof. Khaja Mohideen of Chemistry recited a few verses from Quran.

The Principal in his welcome informed the members they have to prepare well in advance for the next DST-FIST and DBT-STAR College proposals. He asked the new members in the house to introduce. Accordingly Prof. Khaja Mohideen, dr. U. Mohamed Rafi, Fiaz Ahamed introduced themselves to the house and asked Dr. Asrar Sheriff to summarize the outcome of the DST-FIST proposal submitted.

Dr. Asrar explained the eligibility for the DST-FIST and informed the house that our college got selected for stage 1 and funds were received the projects initiated the funds were completed. This we apply for the second stage but our proposal was rejected because of poor research profile. He further stated that we have very good publications during the year yet our proposal got rejected. We have been applying for projects but now UGC is not allocating any funds for projects.

Mr. Ashfaque wanted to know what poor research profile mean. Dr. Asrar explained that good research profile means publications in reputed journals, projects in hand research conferences and seminars should have been conducted. In addition to that NIRF Ranking and NAAC points are also taken in to consideration for the DST-FIST selection.

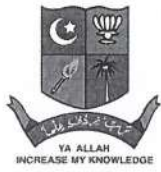
Dr. Anvar Sadhath said that how we have made use of the funds from the DST –FIST and its utilization and reference are very important. For example, we have purchased high end instruments for the Department of Zoology but those instruments are not put to use. Because, trained people to operate those instruments are not available and additional funds are needed to run those instruments which either the college should provide or the research scholars should be made to pay.

Dr. Naveed explained that the running cost to use the instruments is very high and it was raised in the finance committee meeting to allocate funds. But the UGC nominee said that fund is for purchase and it is the look out of othe college to allocate to maintain and to run the instruments. The Principal Dr. Jabbar informed the house that in Chemistry department they are collecting a small amount for using their instruments by researchers of other colleges and he has not received any proposal from the Department of Zoology in this regard.

Dr. Naveed further stated that the high cost instrument that is available in the department of Zoology is highly suitable for his research but the consumables to use the instrument cost very high and scholars prefer to do the testing outside companies for cheaper rate. He also stated that less number of projects is also a reason but at the same time UGC is not sanctioning funds for major Projects and DST is asking for publications in Scopus Journals with high index value and citation and reference.

Mr. Ashfaque wanted Dr. Asrar to present a report on what happened in DST-FIST and asked him to proceed with DBT.

Dr. Asrar presented the house how DBD data was collected and presented. He informed the house that our college was shortlisted and he and the Principal went to New Delhi to make a presentation before the DBT committee. The presentation was received well and all the queries were clarified. But to our shock our proposal was rejected with the reason that there are no innovative experiments in the syllabus.



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Mr. Ashfaque wanted the members not to lose hope and wanted to start afresh with more focused and innovative ideas. Further, he stated that the weakness that are highlighted in this round should be addressed and a strong attempt should be made next time.

Dr. Naveed assured that they would make a better proposal and try their best to get the funds but there are a few difficulties like getting research data from the faculty members, motivating them to make publications in Scopous Journals etc.

Mr. Asfaque said that all these issues need to be addressed and the Principal and the Vice-Principal, Academic should take the initiative.

The meeting ended with a vote of thanks by Prof. A. Fiaz Ahamed.

S.A. Sheik Mohamed
29/01/2020

Prof. S.A. Sheik Mohamed
Head, IQAC

S.A. SHEIK MOHAMED, M.A., M.Phil.,
ASSOCIATE PROFESSOR OF ENGLISH
& HEAD, IQAC & ATTENDANCE CELL
THE NEW COLLEGE
CHENNAI-600 014.

Dr. A. Abdul Jabbar
29/01/20

Dr. A. Abdul Jabbar
Principal

PRINCIPAL
THE NEW COLLEGE, CHENNAI-14

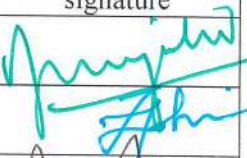


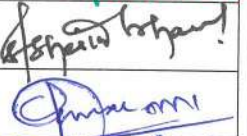

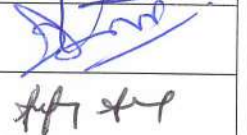
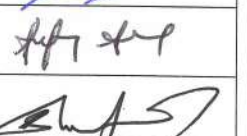
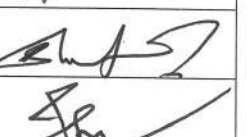
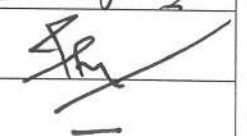
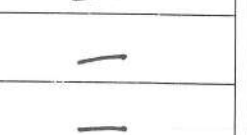
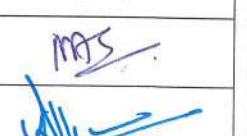
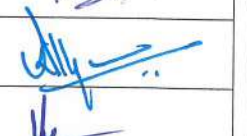

The New College (Autonomous) ,Chennai-600014

Internal quality Assurance Cell

Date:29-01-2020

Time:03:00 PM

Venue: IQAC Room

| | Name | Department | Designation | signature |
|-----|-----------------------------|---------------|--------------------------------------|---|
| 1. | Dr. Abdul Jabbar | | Principal |  |
| 2. | Prof. Zahiruddin Sherief | | Vice -Principal (Admin) |  |
| 3. | Dr. Basheer Ahamed | | Vice -Principal (Academics) |  |
| 4. | Mr. A.R. Abdul Lathif | | CoE | on permission |
| 5. | S.A. Sheik Mohamed | English | Head IQAC |  |
| 6. | Dr. Kamal Nasir | Mathematics | Dy. Warden |  |
| 7. | Dr. Anver Sadhath V.P | English | Placement Officer |  |
| 8. | Mr. Ashfaque Ahmed | | Management |  |
| 9. | Mr. Shabrez Shoukath | | Management |  |
| 10. | Prof. A. Fiaz Ahamed | Mathematics | |  |
| 11. | Captain M. Anees Ahmed | Physics | | — |
| 12. | Dr. M.A. Mohamed Musthafa | Chemistry | | — |
| 13. | Prof. M. Shareef Khan | Plant Biology | | — |
| 14. | Dr. M. Asrar Sheriff | Zoology | |  |
| 15. | Prof A. ICHAJA MOHIDEEN | chemistry | Coordinator of chemistry Dept. |  |
| 16. | Dr. U. MUHAMMED RAFI | " " | IQAC, AIDE |  |
| 17. | Dr. MOHAMMED IBRAHIM NAVEEN | ZOOLOGY | Co-ordinator for projects + seminars |  |
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THE NEW COLLEGE (Autonomous)
INTERNAL QUALITY ASSURANCE CELL (IQAC)
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| | | |
|---|--|--------------------|
| Date: 11.02.2020 | Time: 9.30 am Shift I: Shift II – 3.00 pm | Venue: IQAC |
| Agenda: HODs IQAC AIDES meeting to Draft Policies | | |

The meeting began with a prayer by Dr. Syed Imtiaz, HOD of Arabic.

The welcomed the gathering and informed the house that there is no governing policy for many academic activities in the college and he requested the members to deliberate and come up with ideas to formulate the policies to be implemented from the next academic year and he gave the following list for which policies are required:

1. Skills Development (Employability/ Entrepreneurship/ Life Skills and other General Skills).
2. Value Added Courses
3. Projects and Internships
4. Placement
5. Slow and Adv. learners (Identification and appropriate activities for their development)
6. Sharing of ICT facilities in the college
7. Appointment of Staff mentors, Student Mentors and allotment of Mentees
8. Grievance Redressal
9. Attendance for NCC/NSS/Sports and other Co-Curricular, extra - Curricular activities and Medical Leave, Pilgrimage and other activities
10. Extension Activities (Where/ when/ No. of Participants/ etc.)
11. Research Paper Presentation per Teacher
12. Awards for Staff Members for outstanding Performance in academic and Co-curricular activities
13. Awards /Incentives for Students Performance in curricular, Co-Curricular and extra - Curricular activities
14. Teaching and Non-Teaching Staff representation in various committees
15. Student Council Representation in academic, administrative and other college committees
16. Staff participation in Professional development programmes
17. Performance appraisal for Teaching and Non-teaching staff members
18. Code of Conduct Hand book for Teaching/Non-Teaching and Students
19. Introduction of Physical Education in the Curriculum
20. Part Time hours for Full time Teaching and Non-teaching staff Members

The Principal asked the placement officer to prepare the Placement and entrepreneurship policy. All the departments were asked to give value added courses one subject specific and another for general. All the modalities are to be described and all the HODs agreed to it. He asked the HODs to contact Criterion II Team for slow learners and Advanced learners classification and activities to be given to them. He asked the governance team to prepare the code of conduct for teaching and non-teaching staff and students. Also, the part-time hours for full-time teaching and non-teaching staff to be finalized by the same team.



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The members deliberated and informed Principal that they will send the list of value added courses to the Principal's office by next with modalities and also wherever the department has to contribute they will help the Policy Drafting committee with necessary help and support.

The Meeting ended with a vote of thanks by Prof. Sheik Mohamed, Head, IQAC.

Note

(The same matter was discussed at 3 pm with the Shift II Heads and IQAC Aides and they also agreed to help and support the Policy Drafting Committed with all inputs)

S.A. Sheik Mohamed
11/2/2020

Prof. S.A. Sheik Mohamed
Head, IQAC

S.A. SHEIK MOHAMED, M.A., M.Phil.,
ASSOCIATE PROFESSOR OF ENGLISH
& HEAD, IQAC & ATTENDANCE CELL
THE NEW COLLEGE
CHENNAI-600 014.

Dr. A. Abdul Jabbar
11/02/20

Dr. A. Abdul Jabbar
Principal
PRINCIPAL
THE NEW COLLEGE, CHENNAI-14




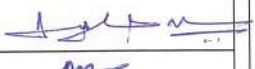





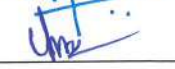




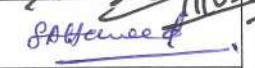




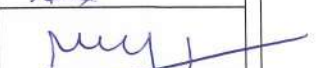
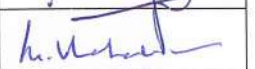





The New College (Autonomous), Chennai-600014

Internal quality Assurance Cell (HoDs Meeting)

Date: 11-02-2020

Time: 09:30 AM

Venue: IQAC Room

| | Name | Department | Designation | signature |
|-----|---------------------------|------------------|-------------------------|---|
| 1. | Dr. ABDUL JABBAR | | PRINCIPAL |  |
| 2. | DYS. BASHIR AHMED | ENGLISH | Associate Prof |  |
| 3. | SHARIEF KHAN | Plant biology | Asst. Prof |  |
| 4. | Dr. Amzad Basha. K | Plant Biology | Asst. Professor |  |
| 5. | M. ASRAR SHERIFF | Zoology | Assoc. Prof & Head |  |
| 6. | A. ATHAULLAH | ZOLOGY | Asst. Professor |  |
| 7. | Dr. A. SATHIKUL AMEEN | English | Assistant Professor |  |
| 8. | A. L. HANISA | ECO. | Associate Prof. |  |
| 9. | A. KHAJA MOHIDEEN | chemistry | Associate Prof of chem. |  |
| 10. | U. Muhammed Rafi | chemistry | Asst. Prof Chem |  |
| 11. | A. FIAZ AHMED | Mathematics | Head |  |
| 12. | DR. M. ANEES AHMED | PHYSICS | HEAD, PROF ASSOCIATE |  |
| 13. | S.M. mohamed Luqman | Library | Librarian |  |
| 14. | DR. S. SYED RAFI AHMED | COMMERCE | HEAD |  |
| 15. | DR SYED ABDUL HAMEED | CORP SEC | ASST PROFESSOR |  |
| 16. | DR. S. THATHADRI | commerce | Asst. Professor |  |
| 17. | Dr. A. Jabbarullah | History | Head |  |
| 18. | N. MANIKANDAN | Computer Science | Asst. Professor |  |
| 19. | Dr. A. SYED MD. MUJAHED | PHYSICS | Asst. Prof |  |
| 20. | A. K. Abdul Nazeem | Maths | ' |  |
| 21. | K. VASANTHA KUMAR | SOCIOLOGY | Associate Prof |  |
| 22. | DR. S. MOHAMED NAZIER | Economics | Asst. Prof |  |
| 23. | A. R. ABDUL LATIF | COE | C.O.E |  |
| 24. | Dr. P. Hameed Duran Mulla | Computer Sci | HOD |  |
| 25. | DR SYED RAZIAZ | ARABIC | HOD |  |
| 26. | S. A. SHEIK MOHAMED | English | Head IQAC |  |

The New College (Autonomous), Chennai-600014

Internal quality Assurance Cell

HODs and IQAC Aids Meeting

Date: 11-02-2020

Time: 03:00 PM

Venue: IQAC Room

| S.No | Name | Department | Designation | Signature | |
|------|--------------------------|---------------------------------|---------------------------|--------------------------|------------|
| 1. | Dr. K. S. Nirmal Kumar | BBM | Asst. prof | N. K. me | |
| 2. | Dr. S. Tamizh Shanmugam | B Com A & F | Asst. Prof HOD | Me | |
| 3. | Dr. Y. G. Umasekaran | BBM | HOD | K. G. al | 98419744 |
| 4. | Mr. M. A. IMRAN MUSTHAFA | BIO TECHNOLOGY | HOD | Mr. M. A. Imran | 984179253 |
| 5. | M. I. SEYEDU UMAR FAROOK | B.A | HOD | M. I. Seyedu Umar Farook | 8778185180 |
| 6. | Z. MOHAMMED YAKIYA | B. Com (SS) | Asst. Prof. | Z. Mohammed Yakiya | |
| 7. | SYED ASIF . B | Cooperate Asst. Prof | ASST. Prof | Asst. Prof | 9840157102 |
| 8. | R. VIJAYAKUMAR | BBA | HOD | R. Vijayakumar | 996229073 |
| 9. | J. RAHAMA THULLEKhan | " | ASST. Prof | J. Rahama Thullekhan | 979119286 |
| 10. | H. MD. GHAYAS | URDU | " | H. MD. GHAYAS | 982103366 |
| 11. | Dr. Mohamed Jawad | IT | Asst. prof | Dr. Mohamed Jawad | 9600039078 |
| 12. | K. SYED MOHAMED BAKAR | IT | HOD | K. Syed Mohamed Bakar | 9445125969 |
| 13. | SYED JAMALULLAH . R | B. C. A. | Asst. Professor | Syed Jamalullah . R | 8148692662 |
| 14. | GIRANI BASHA . K | BIO TECH | Asst. professor | Girani Basha . K | |
| 15. | A. S. MOHAMED HANSA | Comp. Science | Head & Asst. prof | A. S. Mohamed Hansa | 938287096 |
| 16. | F. Mohamed Zhyas | BISM | Head & Asst. prof | F. Mohamed Zhyas | 9884228528 |
| 17. | Dr M SADIK ALI | BISM | ASST. PROFESSOR | Dr M Sadik Ali | 97885620 |
| 18. | Syed Usman Bashe | Comp. Sci | Asst. Professor | Syed Usman Bashe | 9025199538 |
| 19. | S. A. SHEIK MOHAMED | English | Head IQAC | S. A. Sheik Mohamed | |
| 20. | Dr. ABDUL JABBAR | | PRINCIPAL | Dr. Abdul Jabbar | |
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11/02/20



THE NEW COLLEGE (Autonomous)
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Sponsored by the Muslim Educational Association of southern India (MEASI)
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| | | |
|---|----------------------|--------------------|
| Date: 26.2.2020 | Time: 3.00 pm | Venue: IQAC |
| Agenda: Incubation Centre and Criterion I, II and III Team's Progress | | |

The meeting began with a prayer by Dr. Jafarulla Khan, HOD of Historical Studies Department.

The Head of IQAC welcomed the gathering and introduced Mr. Rifath Sharook, the young Scientist to the group and he was asked to present his ideas on starting an Incubations Centre in the college. Mr. Rifath presented his proposal for setting up an Incubation Centre in the College. He stressed that interest is more important than achieving. He presented a proposal for Rs. 600000/- (Rupees Six Lakh only) to set up a small lab and students can come and form a club where they can come together to learn and earn. The lab will be useful for Physics, Chemistry, Computer Science and Commerce students. Space required is 50 X 50 feet which will meet the 4.0 Industry needs. The Incubation Centre will lead to more innovation, new Algorithms and better job and salary packages. He also gave a brief introduction the launch of Balloon Satellite.

Mr. Ashfaque appreciated the presentation and informed him that it will be presented to the Management and soon he will arrange for a meeting in this regard. Then he asked Criteria I Head, Dr. Asrar Sheriff to give a report on his team's progress.

Dr. Asrar informed that they have made a good progress; all the departments have revised their syllabuses with PO, and PSO, and CO. They have also included internship, projects, field visits and employability oriented papers in the new syllabus.

Mr. Ashfaque wanted to know the rating of the syllabus revision. And also asked for a detailed presentation of the same for better understanding.

Mr. Asrar informed that it would be done in the meeting.

The Criterion II Head, Dr. Shaik Abdul Wahab presented his report. He informed that a lot needs to be done in Team II. Departments have to present a lot of data on various aspects like students centric teaching methods, Teaching Plans and Assessment methods. He also mentioned that the internet speed is not enough it has to be enhanced from 50 Mbps.

The mentor, mentees activities to be created and a lot of policies need to drafted and uploaded in the college website. Further he felt that the entire college needs to be sensitized on NAAC.

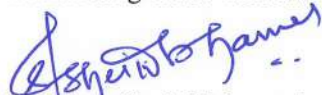
Criterion III Head, Dr. Abdul Raheem, informed the house that the research policy is being developed and he asked for additional funds for purchase of books and journals to various research departments.


Mr. Ashfaque wanted to be more specific about the problem.

Dr. Raheem replied that more funds need to be allocated for research and Industrialists who are all the members of the College Management should come forward to sign MOU's with the departments.

Mr. Ashfaque agreed to it and informed that he will ask the members to initiate MOU's with the departments.

The meeting ended with a vote of thanks by Dr. S. Basheer Ahamed, Vice Principal, Academic.


Prof. S.A. Sheik Mohamed
Head, IQAC


26/02/20
Dr. A. Abdul Jabbar
Principal
PRINCIPAL



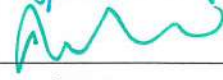







The New College (Autonomous) ,Chennai-600014

Internal quality Assurance Cell

Date:26-02-2020

Time:03:00 PM

Venue: IQAC Room

| | Name | Department | Designation | signature |
|-----|---------------------------|------------|-----------------------------|---|
| 1. | Dr. Abdul Jabbar | | Principal |  |
| 2. | Prof. Zahiruddin Sherief | | Vice -Principal (Admin) |  |
| 3. | Dr. Basheer Ahamed | | Vice -Principal (Academics) |  |
| 4. | Dr. M. Asrar Sheriff | Zoology | Head & Associate Prof. |  |
| 5. | S.A. Sheik Mohamed | English | Head IQAC |  |
| 6. | Dr. G. Shaik Abdul Wahab | English | Associate Prof. |  |
| 7. | Dr. M.S.A. Jafarulla Khan | History | Head & Associate Prof. |  |
| 8. | Dr. A. Abdul Raheem | Economics | Associate Prof. |  |
| 9. | Mr. Ashfaque Ahmed | | Management |  |
| 10. | Dr. Hakim Divan Mydeen | Comp.Sc. | Head |  |
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THE NEW COLLEGE (Autonomous)
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Sponsored by the Muslim Educational Association of southern India (MEASI)
Accredited by NAAC with 'A' Grade (3rd cycle)

Date: 09.3.2020

Time: 3.00 pm

Venue: IQAC

Agenda: External Academic Audit

The meeting began with a prayer by Dr. Shakir Razvi, Asst. Professor of Corporate Secretaryship.

The Head, IQAC in his welcome address informed the members about the purpose of the meeting and about the conduct of external academic audit the next day. He informed that 26 faculty members from different colleges are engaged in the external academic audit process and he asked all the members to extend their fullest cooperation in the successful conduct of the audit.

Dr. V. Kamal Nasir, Deputy Warden wanted to know if there is any audit for the Hostel.

The Head replied that external Audit is conducted only for academic departments and administrative departments and support services are not audited this time. Hence, there will be no audit for Hostel, Library, Office etc.

Dr. Abdul Jamal was asked to get ready with all the audit formats and other related documents and materials needed for the audit. He accepted and he shared the house the formats that are prepared for various departments and that approved by the members.

Dr. Shakir Razvi was asked to collect the bank details of the auditors so that remuneration can be transferred to their accounts once the audit is over. He said that he has already prepared the vouchers and also the attendance certificate for the people who are coming audit.

Dr. Hyder Ali and Mr. Ansar were asked to keep the entire stationery ready for the purpose of audit. They showed the stationery purchased for the purpose. Further they were asked to make arrangements for the auditors' refreshments and lunch.

Dr. Thothadri and Dr. Saqib Naveed were asked to remain in the IQAC room to attend to all other queries and also to help the departments with their needs.

The Principal, Dr. Jabbar wanted the Head, IQAC and Dr. Shaik Abdul Wahab to visit various departments at the time of audit and to take stock of the situation.

All the members agreed take up the allotted responsibility and ensured that they will do their best in the successful conduct of the external academic audit.

The meeting ended with a vote of thanks by Mr. Khaleelur Rahman, Asst. Professor of English.

Prof. S.A. Sheik Mohamed
Head, IQAC

S.A. SHEIK MOHAMED, M.A., M.Phil.,
ASSOCIATE PROFESSOR OF ENGLISH
& HEAD, IQAC & ATTENDANCE CELL
THE NEW COLLEGE
CHENNAI-600 014.

Dr. A. Abdul Jabbar
Principal
PRINCIPAL

THE NEW COLLEGE, CHENNAI-14






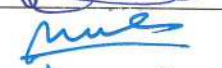


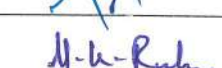
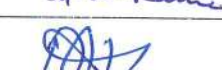
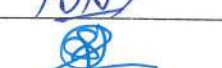
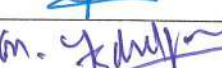
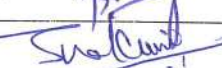


The New College (Autonomous), Chennai-600014

Internal quality Assurance Cell

Date:09-03-2020

Time:12:30 PM

Venue: IQAC Room

| | Name | Department | Designation | signature |
|-----|-----------------------|------------------|------------------------|---|
| 1. | Dr. Abdul Jabbar | | Principal |  |
| 2. | S.A. Sheik Mohamed | English | Head IQAC |  |
| 3. | Dr. Kamal Nasir | Mathematics | Dy. Warden |  |
| 4. | Dr. Hyder Ali | ZOOLOGY | |  |
| 5. | Dr. Shaik Abdul Wahab | English | Associate Prof English |  |
| 6. | Dr. Saqib Naveed | ZOOLOGY | |  |
| 7. | Mr. Sivakumar | BBA | Asst. Prof |  |
| 8. | Mr. Ansar | Corp. Sec | Asst. Prof |  |
| 9. | Mr. Khaleelur Rahman | English | Asst. Professor |  |
| 10. | Dr. Mujaheer | PHYSICS | ASST. PROF |  |
| 11. | Mr. Akbar Basha | COMPUTER SCIENCE | ASST. PROF |  |
| 12. | Dr. Abdul Jamal | Economics | Asst. Professor |  |
| 13. | Dr. Syed Shakir Razvi | Corp. Sec. | Asst. Prof |  |
| 14. | Dr. S. Thothadri | Commerce | Asst. Prof |  |
| 15. | Mr. Lukuman | Library | Librarian |  |
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